

## Galena ARC – 2025 Active Camp Paperwork Checklist

### Parents return to ARC:

1. ARC Registration Form \_\_\_\_\_
2. ARC Contract for Services \_\_\_\_\_
3. Summary of Licensing Standards for Day Care Centers( Small white booklet) \_\_\_\_\_
4. Application/Record of Child Information \_\_\_\_\_
5. Consent to Daycare Providers \_\_\_\_\_
4. Active Camp Facts sheet Signature Page \_\_\_\_\_
5. City of Galena Pool Pass Info Sheet \_\_\_\_\_ (to ARC if registered by 4/18/25)  
City of Galena Pool Pass required for all children unless only attending Tues/Thurs.  
If registering after 4/18/25 registration at City Hall is required.
6. City of Galena Swimming Lessons Registration form \_\_\_\_\_ (to ARC if registered by 4/18/25)  
Form is required if attending swimming lessons. Lessons are from 6/16-6/27.  
If registering after 4/18/25 registration at City Hall is required.
7. \$100 deposit, all other fees will be billed the first week of camp \_\_\_\_\_  
One check made payable to Galena ARC.



Ph # 815-777-2248

**Child(ren)'s Name(s):**

1) \_\_\_\_\_ Age: \_\_\_\_\_

2) \_\_\_\_\_ Age: \_\_\_\_\_

3) \_\_\_\_\_ Age: \_\_\_\_\_

**Parents/Guardians:**

Name(s) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

**Phone Numbers:**

Home: \_\_\_\_\_

Cell: Parent 1 \_\_\_\_\_ Parent 2 \_\_\_\_\_

Work: Parent 1 \_\_\_\_\_ Parent 2 : \_\_\_\_\_

Email Address: \_\_\_\_\_

**Pick up:**

Person(s) allowed to pick-up children when parents/guardians are not available:

Name: \_\_\_\_\_ Ph: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Ph: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Emergency Contact:**

When parents/guardians cannot be immediately reached, this person is also allowed to pick up

Name: \_\_\_\_\_ Ph: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Preferred Physician/Hospital** \_\_\_\_\_

**Does** your child (ren) have any known allergies/health concerns: \_\_\_\_\_

**Does** your child(ren) take any routine medications \_\_\_\_\_ Name: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

# CONTRACT FOR SERVICES

## Active Camp



*Believe in Us*

I, \_\_\_\_\_ (person placing child(ren)) do hereby enter into the following Contract for Services with the Galena Art and Recreation Center (ARC) for the Basic Active Training Program for \_\_\_\_\_ (child(ren)'s names)

Beginning(date) \_\_\_\_\_ and ending(date) \_\_\_\_\_  
(Last day of active camp is 8/08)

**Parents: you must check the weeks your child(ren) will be attending.**

Week	Theme	Dates	Please ✓ if attending:
1	Basketball Week	May 27-30	
2	Capture the Flag / Tag Games Week	June 2-6	
3	Camp Casper Week	June 9-13	
4	Soccer Week Week 1 of Swimming Lessons	June 16-20	
5	Gym Games Week 2 of Swimming Lessons	June 23-27	
6	Baseball/Softball Week	June 30-July 3 <b>CLOSED JULY 4</b>	
7	Sand Volleyball Week	July 7-11	
8	Dodgeball Week	July 14-18	
9	Football Week	July 21-25	
10	Teamwork Week	July 28-August 1	
11	Pickleball Week	August 4-8	

My child(ren) shall attend the Active Camp Program following the set weekly schedule below, and I understand this will be their committed schedule for the summer. I agree to pay the following weekly fees every Friday (**paying in advance for the next week of care**) or a daily late fee will be charged. I understand that payment is non-refundable, with no credit allotted for unused days. I also understand that I will be billed monthly for field trip fees/activity fees/lunch fees in addition to my weekly fees on days my child(ren) attends.

My child(ren)'s weekly schedule and fees will be:

**FULL DAY PROGRAM:**

**5 DAY WEEK:** M-F \_\_\_\_\_ · \_\_\_\_\_\$190/week (1 child) · \_\_\_\_\_\$340/week (2 kids) · \_\_\_\_\_\$490/week (3 kids)

**4 DAY WEEK:** M T W T H F \_\_\_\_\_\$155/week (1 child) \_\_\_\_\_\$300/week (2kids) \_\_\_\_\_\$440/week (3 kids)

**3 DAY WEEK:** M T W T H F \_\_\_\_\_\$120/week (1 child) · \_\_\_\_\_\$230/week (2 kids) · \_\_\_\_\_\$350/week (3kids)

**2 DAY WEEK:** M T W T H F \_\_\_\_\_\$95/week (1 child) · \_\_\_\_\_\$160/week (2 kids) · \_\_\_\_\_\$240/week (3 kids)

**HALF DAY PROGRAM: Meet at the Pavilion/Rec Park**

**3 DAY POOL:** Monday, Wednesday & Friday (12-5:30pm)

· \_\_\_\_\_\$90/week (per child) \_\_\_\_\_\$170/week (2 kids) \_\_\_\_\_\$260/week (3 kids)

**HALF DAY PROGRAM: At the ARC**

TUESDAY/THURSDAY (7-12am)

· \_\_\_\_\_\$60/week (per child) \_\_\_\_\_\$110/week (2 kids) \_\_\_\_\_\$190/week (3 kids)

**Office Use Only:**

\_\_\_\_\_ **First Week Fee (from above fee schedule) Payment reserves your child's spot in the program**

\_\_\_\_\_ **Registration Fee (\$30-individual; \$40-Family: 1 time annual fee paid at time of summer program)**

\_\_\_\_\_ **Pool Fee (\$45/child)**

\_\_\_\_\_ **Swim Lesson Fee (\$40/child – if attending swim lessons during ARC session)**