

Job Description for Infant Toddler and Two-year-old teachers

Early childhood teacher shall be at least 19 years of age and have a high school diploma or

Equivalency certificate (GED). With this the Early childhood teacher must have sixty semester hours (or 90 quarter hours) of credits from an accredited college or university with six semester or nine quarter hours in courses related directly to child care and/or child development, from birth to age six; or one year (1560 clock hours) of child development experience in a nursery

school, kindergarten, or licensed day care center and 30 semester hours (or 45 quarter hours) of credits from an accredited college or university with six semester or nine quarter hours in courses related directly to child care and/or child development, from birth to age six.

Early childhood teachers shall be responsible for the planning and supervision of a group of children. Early childhood teachers shall also be responsible for supervising persons assigned to, assist their group who are not similarly qualified.

The Early childhood teacher must follow and abide by all DCFS standards and licensing requirements.

Typical duties: While the activities vary, infant and toddler teachers focus primarily on teaching children to share, express themselves, communicate, and collaborate well with others, follow their curiosity, and further their language and vocabulary development.

Other day-to-day duties can include:

- Teaching basic skills such as color, shape, numbers, and letter recognition
- Planning and carrying out curriculum
- Helping children develop positive self-images and experience success
- Encouraging the exploration of interests and developmental social skills
- Developing schedules and routines ensuring physical activity, rest, and playtime
- Teaching children how to play fairly with others
- Disciplining bad behavior and rewarding good behavior
- Observing, assessing, and documenting each assigned child's health, skills, behavior, growth, and development
- Identifying any physical or mental development concerns in assigned children
- Meeting with parents to discuss concerns
- Optimizing children's developmental, intellectual, and social achievements in class activities
- Providing leadership and guidance to other staff and colleagues
- Creating and leading a supportive, nurturing learning environment that encourages responsibility and motivation
- **Benefits:**
- Pay based on education and experience lead teachers start out at 15.50 per hour.
- Free childcare for your children.
- ARC program discounts.

